

CENTRAL VALLEY BARBER COLLEGE

3501 Atchison Street
Riverbank, Ca. 95367
(209) 869-2001

<https://centralvalleybarbercollege.com>

Veteran's Information Bulletin
(VIB)

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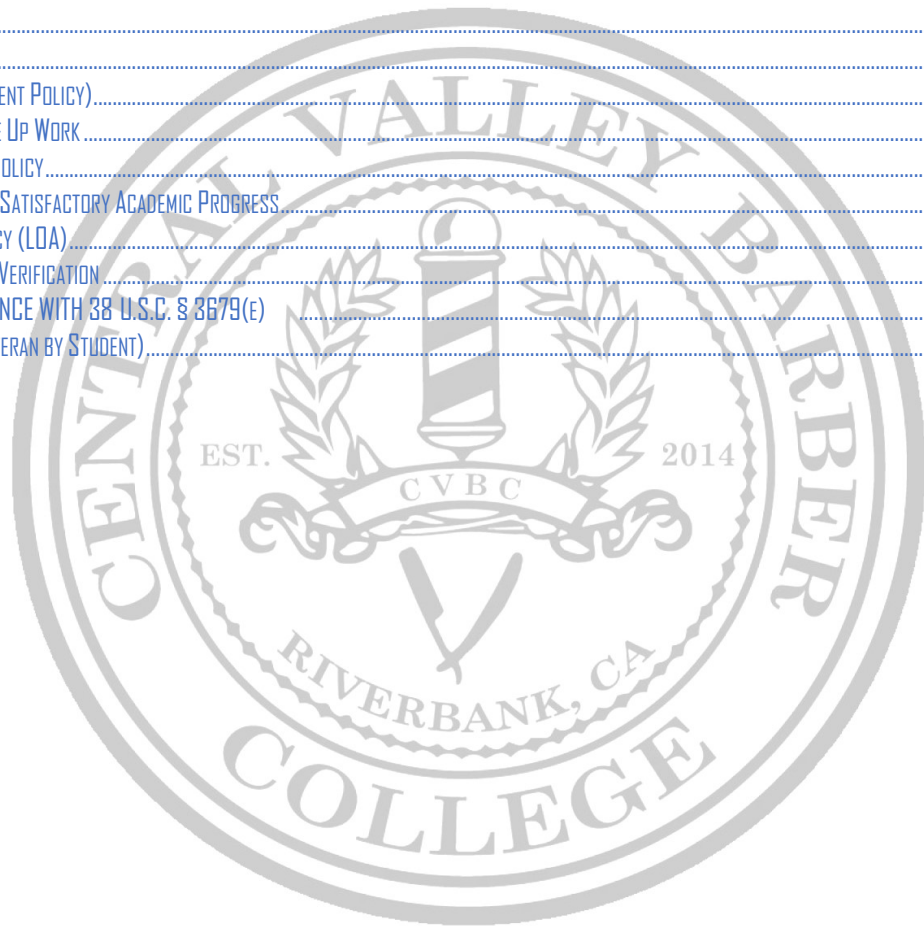
RIVERBANK, CA

GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). more Information about education benefits offered by VA is Available at the official U. S. Government Web site at <https://www.benefits.va.gov/gibill>.

This is true and correct in content and policy. Director's signature: *Carl Gibbs*

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Veteran Students

Students are encouraged to review both this bulletin and the school's catalog, which contains a complete listing and descriptions of the school policies, *prior to enrollment*. This Bulletin is designed to clarify **Title 38 beneficiary policies** specific *only* to enrolled Veterans.

Point of Contact for Questions and Enrollment

For any questions about this Bulletin or your Veteran's Benefits at Central Valley Barber College the primary point of contact is Carl Gibbs at (209) 869-2001 or Enroll@CentralValleyBarberCollege.com. Mr. Gibbs can be found in the school's administration's office, open Monday through Thursday 9:00 am – 4:00 or by appointment, for completing enrollment agreements or for questions.

Licensing Agencies

Bureau for Private Postsecondary Education Physical Address: 1747 North Market Blvd., Suite 225, Sacramento, CA 95834
Mailing Address: P.O. Box 980818, West Sacramento, CA 95798-0818 Website address: www.bppe.ca.gov.

Telephone & Fax #s: (888) 370-7589 or by fax (916) 263-1897 (916) 574-8900 or by fax (916) 263-1897

Accreditation

Central Valley Barber College is presently accredited by National Accrediting Commission of Career Arts and Sciences (NACCAS). National Accrediting Commission of Career Arts and Sciences (NACCAS's) is located at 3015 Colvin Street, Alexandria, VA 22314 and can be reached at (703)600-7600.

College Facilities & Equipment

Central Valley Barber College is located at 3501 Atchison Street, Riverbank, CA. 95367 featuring approximately 5000 square/feet, where all instruction occurs. The college is equipped with 34 barber chairs and haircutting stations (which can accommodate up to 68 students per shift), 6 mannequin stations (which can accommodate 6 students per shift), 3 shampoo sinks, and 1 utility sink. It includes a classroom, desks, chairs, demonstration area, charts, diagrams, and audio-visual equipment (which can accommodate 20 students per shift). There are 2 administration offices. The college library contains reference sources, as well as current material on new services. The school will never have less than 1 teacher for every 30 students in attendance at its new location. The number of students that Central Valley Barber College is equipped to enroll is based upon the availability of space during any given schedule/shift. The school offers part-time and full-time schedules which staggers attendance, but there will not be more than 94 students on campus at one time, and never more than 125 enrolled at this facility.

Programs

Central Valley College currently offers training leading to licensure with its **Barbering** program (1000 clock hours). The **Barbering** program is offered both full time and part time ranging from 20-34 hours a week. Schedules of all programs are printed in the school's catalog, which should be carefully reviewed prior to enrollment.

Admissions

In addition to the school's other admission requirements, Veteran Students shall provide to the school a signed summary, and transcripts when available, **of all prior post-secondary educational intuitions attended, prior to enrollment**. Complete enrollment requirements are in the school's catalog which should be carefully reviewed prior to enrollment. All requested prior records will be evaluated and prior credit will be granted as appropriate.

Re-entry (Re-Enrollment Policy)

A student who withdraws from Central Valley Barber College may re-enter into the same course of study without the loss of credit for prior hours and operations earned during prior enrollment and will re-enter at the same Satisfactory Academic Progress status as when they left, if re-entry occurs within 180 days of last day of attendance. A student who was terminated for behavior reasons may not be eligible for re-entry. Students dismissed by the school for any reason must meet with admissions (prior to re-enrollment) and show how the reason for dismissal has been remedied and improvements have been made to avoid a future dismissal for the same reason. This meeting must take place before a dismissed student will be considered for re-enrollment. Students who re - enter more than 180 days after last day of attendance will have their transcripts evaluated for the number of credits and services they will receive credit for, and such review and transferring of hours will be at the sole discretion of the school's Director. A new registration fee of \$150 must be paid to re- enrollment.

Veterans who were deployed during any lapse in enrollment will be given the most favorable evaluation possible for evaluation of their transcripts upon re-entry.

Make Up Hours & Make Up Work

As Central Valley Barber College offers both full-time and part-time classes students Monday – Friday 8:30 am to 7:00 pm. Students are able to make up hours by attending another scheduled class outside the one they are enrolled; advance permission from an instructor is required to assure student teacher ratios allow for such.

If a student fails or misses a written or practical exam/quiz they will be given an opportunity (3) to make up that exam/quiz on the next scheduled test date. Students are reminded they are required to have a cumulative score (qualitative) from their written and practical exams (combined) at the SAP evaluation point to be deemed making Satisfactory Academic Progress.

Veterans who miss exams or course work are strongly encouraged to schedule make - up exams with school's Veteran's Primary Point of Contact: Carl Gibbs @ (209) 869-2001 or Enroll@CentralValleyBarberCollege.com

Institutional Refund Policy

Applies to all terminations for any reason, by either party, including a student's decision, course or program cancellation, or school closure. This Policy complies with California's state mandated policy.

1. Central Valley Barber College shall refund 100% of the amount paid for institutional charges, less a reasonable deposit, registration or application fee not to exceed two hundred fifty dollars (\$250), if notice of cancellation is made through attendance at the first-class session, or the seventh day after enrollment, whichever is later (cancellation period).
2. After the cancellation period, the institution provides a pro rata refund of ALL funds paid for tuition charges to students who have completed 60% or less of the period of attendance. Once more than 60% of the enrollment period in the entire course has elapsed (including absences), there will be no refund to the student.
3. This policy applies to all students.
4. This policy is based on scheduled hours.
5. The registration fee is a non-refundable item. Equipment, books, supplies, tools, uniforms, kits and any other items issued and received by the student are **not refundable**. Once received by the student it will belong to the student and will represent a liability to the student.
6. If you withdraw from school after the cancellation period, the refund policy described above will apply.
7. If the amount that you have paid is more than the amount that you owe for the time you attended, then a refund will be made within 45 days of the official withdrawal date. If the amount that you owe is more than the amount that you have already paid, then you will have to arrange with the Director to pay that balance.

Percent of Scheduled Time	Tuition Earned by School
0-60%	Pro-rata calculation based upon scheduled hours
60.01% and over	100%

Veterans Funding and Satisfactory Academic Progress

Students receiving Veterans funding **will not** be eligible for funding if they are not making SAP and are on Satisfactory Academic Progress Warning, *if applicable*. Central Valley Barber College **does not** have a Satisfactory Academic Progress status of probation for any students, at this time. Veterans are permitted only one period on Warning. If the minimum attendance and/or academic average by the end of the Warning period, then VA benefits will be terminated. Veterans will be issued a Progress Report at 225 and 675 scheduled hours. Progress Reports will be issued in order to help keep the student on track with Satisfactory Academic Progress. When Progress Reports are issued, the student will meet with a representative from the college to discuss progress. Satisfactory Academic Progress evaluations are given at 450 and 900 scheduled hours. Attendance and/or academic averages are calculated at these points to determine Satisfactory Academic Progress.

Enrolled Veteran's students must maintain Satisfactory Academic Progress (SAP) as outlined in the School's SAP policy, located the schools catalog, to maintain Veteran's educational benefits.

Leave of Absence Policy (LOA)

Occasionally students may experience extended personal, medical or other problems that make it difficult to attend class. Central Valley Barber College will review requests for a Leave of Absences (LOA) for *all* students. A LOA is granted or denied at the sole discretion of the School Director or staff designated in the Director's absence. A Leave of Absence (LOA) request will be granted for no less than 14 calendar days and cannot exceed 180 calendar days in any given 12-month period. A written signed request for LOA can be submitted in-person to the school Admission's Office, via email at

Enroll@CentralValleyBarberCollege.com or by mail at 3501 Atchison St., Riverbank CA 95367. Requests will be granted for family medical reasons, jury summons, death in the family, military service and other reasons approved by school's administration. **All students must follow Central Valley Barber College's policy in requesting a LOA.**

The request for a leave of absence must be accompanied by a written signed statement as to the reason for the request and plan for making up missed time and include supporting documentation.

All requests must be made in advance unless unforeseen circumstances prevent the student from doing so.

Central Valley Barber College may grant a LOA to a student who did not provide a request prior to the LOA due to unforeseen circumstance if the institution documents the reason for its decision and collects the request from the student at a later date. In this event, the beginning date of the approved LOA would be the first date the student was unable to attend school because of the accident, illness or other approved event.

A student granted a LOA in accordance with this policy is not considered to have withdrawn and no refund calculation is required at the time of approval.

A leave of absence will extend the student's contract period and maximum time frame by the same number of days taken in the leave of absence. There will be NO additional charges while student is on an approved LOA.

- Student's contract period will be extended by the same number of calendar days taken in the LOA and these changes to the enrollment agreement will be initialed by all parties and/or on an addendum to the enrollment agreement, must be signed by all parties, *or initialed by all parties if made to the original enrollment agreement.*
- The student will be withdrawn if he/she takes an unapproved LOA or if student does not return by the expiration of an approved LOA. The student's withdrawn date for the purpose of calculating the refund will be the student's last date of attendance.
- Students returning from a leave of absence will return to the academic progress accomplished before the start of the leave.

Veterans will be granted a Leave of Absence for any military deployment or other assigned military duty, in the event the enrolled Veteran elects to take a Leave of Absence, rather than drop and re-enroll. In the event an enrolled Veteran takes a Leave of Absence such absence will be reported to the enrollment verification line, and benefits will not be paid during such leave.

I understand that I will be dropped from school, if absent from school for any reason, for 14 calendar days or violate the school's conduct policy. Once dropped I understand I am responsible to repay the Veteran's Administration for any benefits received while not attending.

Veterans Students who take a Leave of Absence or drop for any reason, and have received benefits during such leave, must repay the Veteran's Administration for any benefits received while not attending.

Veteran's Enrollment Verification

Veteran's Students are required to verify their enrollment each month with the Veteran's Administration to receive my benefits at 877-823-2378 or online @ www.gibill.va.gov.

POLICY FOR COMPLIANCE WITH 38 U.S.C. § 3679(e)

Central Valley Barber College must permit any covered individual to attend or participate in the course of education during the period beginning on the date on which the individual provides to the educational institution a certificate of eligibility (COE) for entitlement to educational assistance under chapter 31 or 33 and ending on the earlier of the following dates:

- 1) The date on which the U.S. Department of Veterans Affairs (DVA) provides payment for a course of education to an institution
- 2) The date that is 90 days after the date on which the educational institution certifies for tuition and fees following receipt of the COE from the student

Central Valley Barber College ensures they will not impose any penalty, including the assessment of late fees, the denial of access to classes, libraries, or other institutional facilities, or the requirement that a covered individual borrow additional funds, on any covered individual because of the individual's inability to meet his or her financial obligations to the institution due to the delayed disbursement funding from the DVA under chapter 31 or 33.

NOTE: A Covered Individual is any individual who is entitled to educational assistance under chapter 31, Vocational Rehabilitation, or chapter 33, Post 9/11 GI Bill® benefits.

Acknowledgement (Veteran by Student)

By signing below, I acknowledge I have read both the Central Valley Barber College Student Catalog and Veteran's Information Bulletin, *prior to enrollment*. I also understand and acknowledge that Central Valley Barber College will not certify VA students until my certificate of eligibility is received.

Student Name (Print):

Student Signature:

Date: